



Recreational Facilities Assistant – Canada Summer Jobs Position

Norfolk County Agricultural Society

Contract Term: May 25, 2026 – August 21, 2026 (12 weeks, possibility of extension)

Hours: Approximately 40 hours/week, 9:00 AM – 5:00 PM

Wage: \$18.60/hour

About the Role

The Norfolk County Agricultural Society is seeking a motivated Recreational Facilities Assistant to support the operations and maintenance of the Norfolk County Fairgrounds. This Canada Summer Jobs (CSJ) position provides youth with practical experience in facilities management, event operations, and community programming.

Reporting to the Facilities Manager and Facilities Supervisor, the successful candidate will assist in preparing the Fairgrounds for the **Norfolk Night Market** and the **Norfolk County Fair and Horse Show**—key community events that bring cultural and economic benefits to the region.

This role is ideal for youth seeking hands-on experience in maintenance, operations, teamwork, and problem-solving in a fast-paced event environment.

Key Responsibilities

The Recreational Facilities Assistant will contribute to the preparation, operation, and maintenance of facilities, including:

- Assisting with event set-up, operation, and teardown
- Performing general groundskeeping and facility maintenance (e.g., lawn care, general clean-up, painting, minor building repairs)
- Conducting machinery upkeep and safety checks prior to use
- Supporting other departments as needed during event preparation and execution
- Ensuring a safe and organized environment for staff, volunteers, and visitors

Qualifications & Skills

- Ability to follow direction and work safely and efficiently with minimal supervision
- Knowledge of safe machinery and chemical use, including hazard identification and correction

- Strong work ethic, positive attitude, and ability to work well with supervisors, colleagues, and the public
- Physically capable of lifting and carrying items for event setup and teardown

Canada Summer Jobs Eligibility Requirements

To apply, candidates must:

- Be between 15 and 30 years of age at the start of employment
- Be a Canadian citizen, permanent resident, or person granted refugee status
- Have a valid Social Insurance Number
- *Please note:* International students and youth with temporary visitor, student, or work visas are not eligible for CSJ funding

How to Apply

Please email your resume to: **jobs@norfolkcountyfair.com**

Subject Line: *FACILITIES ASSISTANT*

Only those selected for an interview will be contacted.

Application Deadline: May 15, 2026